

day. For time spent other than in in-person sessions, such as telephone caucuses and conference calls, a charge of \$300.00 per hour will apply.

Travel: Travel expenses and travel time will be charged for cases outside the Greater Chicago Metropolitan Area.

Cancellation Fee: One-half day if notice of cancellation of any particular hearing date or mediation session is given less than four weeks before the scheduled start of the hearing or mediation; one day if notice is given less than one week prior to the scheduled start of the hearing or mediation (regardless of whether the date is rescheduled).

Joint and Several Liability: As a courtesy, the arbitrator will bill the parties in accordance with their agreement allocating responsibility between them for the fee, but both parties remain jointly and severally liable for the entire fee.

Interim Billing: In his discretion, the arbitrator may submit an interim bill, particularly where a hearing has been held and the arbitrator has incurred significant out-of-pocket travel expenses.

NOTE: The arbitrator shall not charge any fee other than the above stated fees.